



# CRLA

Learning Assistance Center  
Management SIG

Official Newsletter of the Learning Assistance Center Management - Special Interest Group    March 2024

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## Welcome to the halfway point!

It is the midpoint of the semester, and time to take a breath and assess where we are. Are you feeling overwhelmed? Are you at that stasis point where things seem to be running by themselves? Are you still chugging along wondering where this semester has gone?

The Learning Assistance Center Management Group is here to help. Join us in one of our upcoming Virtual Chat sessions to talk about stress management and share your insights and ideas on how to end the semester strong. Or join us for our budget request discussions and talk with each other about how we make our requests and how we can improve our pitches for adequate resources in our Learning Centers. These are free and free flowing discussions by all who are interested in sharing ideas and learning from each other.

# CRLA 2024 Conference

## Call for reviewers

Serving as a Reviewer is a great way to provide service to CRLA, and learn about the great things your colleagues are up to. You have the opportunity to ensure this is an amazing conference, and we can really use your help!

To serve as a reviewer:

- Go to <https://crla.net/proposals/openconf.php>
- Where it says "Sign Up - Keycode," type in "revkey-00b493."
- Fill out the form!
- *Note:* If you have served as a reviewer in the past, you will not be able to log in using your previous username/password. You will need to make a new one.

**Deadline to sign up: March 25, 2024**

**Reviews Begin: Apr 26, 2024**

**Proposal Feedback due: May 10, 2024**

## Call for proposals

Call for proposals for the CRLA 2024 conference is now open!

Submitting a proposal is a great way to share the great work and research you have been doing with the wider CRLA community.

To submit a proposal: Go to <https://crla.net/proposals/author/submit.php>

Be sure to look at the Call for Proposals

(<https://2024conference.crla.net/index.php>) to ensure you are including all the correct information in your proposal.

**Deadline: 11:59pm CST, April 12, 2024**

**Notification for Acceptance: June 3rd**

Registration opens in June, 2024!



# Virtual Chats

Join fellow Learning Assistance Center Management for discussions on topics relevant to our professional lives. Come to listen and share your ideas, suggestions, successes, and challenges.

Budgets and Learning Assistance Center Management

Virtual Chat **April 11, 2024** at 12:00 PDT/3:00 EDT [Google Meet Link](#)

Stress and Learning Assistance Center Management

Virtual Chat **April 25, 2024** at 12:00 PDT/ 3:00 EDT [Google Meet Link](#)

## LACM-SIG Wiki live!

Our wiki with our mentor program information, links to resources, and other great information is now live. Check it out and send us some feedback, things you would like to add, and updates. **Our wiki is:**

<http://lacmsig.pbworks.com/w/page/13955176/FrontPage>

If you cannot access it, please let Penny know ([pturrentine@pima.edu](mailto:pturrentine@pima.edu)).

Mentor Highlight:

- **Alan Thomas Craig, Ed. D.**

Alan retired in 2015 as Director of the Learning and Tutoring Centers (200+tutors and staff) across all five campuses of Georgia Perimeter College (a two-year college now part of Georgia State University). He also taught collegiate, pre-collegiate, and co-requisite mathematics courses part-time through the spring of 2019. Prior to returning to the collegiate world, he worked in corporate IT for 23 years (FORTRAN programmer to Chief Information Office). He is a Past President of the National College Learning Center Association and recipient of NCLCA's Lifetime Achievement Award. He presented a pre-conference workshop for new Learning Center Directors at NCLCA for 13 years and mentored at four NCLCA Institutes. He also served as NCLCA's representative to CLADEA for seven years and as an officer of the Georgia

Tutoring Association. He is a content editor for LSCHE (since 2006) and webmaster for LSCHE and CLADEA.

**For more information on our mentoring program, please visit our wiki, or reach out to Penny or Ed.**

## LACM-SIG Steering Committee Call for Volunteers!

Would you be interested in joining the Steering Committee and helping us to set the course for our group? If so, **fill out our** [form](#)!

You would be volunteering to meet with us at least once per quarter to design networking, professional development, and communication strategies for this Special Interest Group. We are looking for interested individuals with a passion for Learning Assistance Center Management. Bring your ideas and your passion to bear on our Steering Committee!

## What am I reading now?

I have made a point of taking time each day to read a little bit as a break during my work and a good way to center myself. I find that reading at home is not always successful.

This month, I am reading [\*Thanks for the Feedback: the Science and Art of Receiving Feedback Well\*](#) by Douglas Stone & Sheila Heen.

I find that giving feedback can be tough, but I know that receiving feedback (especially when it is not done well) can be really hard. I saw this book and thought that it might be a good source for both.

So far, I am finding it a worthwhile read. It has been giving some good advice, some things that I already knew, and some things that I know I could do better.

What are you reading? **Let me know by filling out this survey:**  
<https://forms.gle/UctWW1CyfUXLyyHY7>

## Articles of Interest

Manager vs Leader: which are you?

[What is the Difference Between a Leader and a Manager?](#)

This is a good article from the National Society of Leadership and Success, and it is a short read.

[Leadership vs Management: Understanding the Key Difference](#)

This article goes into much more depth and provides assessments to help you determine if you are a leader or a manager. It also gives some strategies to become better leaders and managers.

Meeting overload? Read these articles to help find a way to improve your meeting life!

[Shorter meetings are more productive. Here's why.](#)

[14 Effective Strategies to Shorten Meetings at Work](#)

[How to Avoid Having Too Many Meetings? \(With Tips\)](#)

I've already instituted some of these suggestions, and my staff have been very receptive to them; in fact, they are passing along these ideas to their direct reports. It has lessened the "meeting overload" that I was experiencing

My favorite this month:

[Eight ways to avoid blowing up at work.](#) I appreciate the acknowledgement that there are times that we all need to vent. The eight strategies listed are good ones, and they don't all require money. I have tried several, and I have found them helpful when I just need to do something so I don't explode.

What articles have you read recently that have a bearing on Learning Assistance Center Management, Management in general, or Learning Assistance in general?

[Click the link to submit your Articles of Interest.](#)

<https://forms.gle/VMyrbDMzcB2bgVFq9>

## Sound off!

Tell us what is on your mind...

Answer the following survey to give us information about what issues you are facing, what concerns you have, and what is on your mind.

Click the link to submit your response <https://forms.gle/ZssbGJ37fJBTygCE7>